ESILAW for Windows V4.6 Update

Welcome to the summer release of ESILAW Version 4.6! This update release includes numerous changes and improvements in the software that we're confident you'll find to your liking and that will help improve your day-to-day efficiency in the office. As always, we would like to thank you for your comments and suggestions as they have helped us to produce a faster, easier to use, and more functional product. Listed below are the new reports that are now available in Version 4.6, some existing reports that have been improved to run faster and a number of program modifications and improvements.

New in Version 4.6!

New Reports and Programs

- Individual Time Summary
- A/P Purge (available for systems with A/P)
- A/P Vendor List (available for system with A/P)

Faster Reports (Area of Law report reduced from approximately 1 hour to 1 minute for larger firms!)

- Lawyer Summaries
- Area of Law Summaries
- Lawyer Activity
- Lawyer Balance Summary

A/R Interest Posting

- Modified to restrict selection of G/L to posting accounts only

A/R Reminders

- Modified to include new province code where necessary

A/R Write-offs

- Allow partial write-offs
- Modified to show A/R interest description on interest transactions

Cash Disbursements

- Allow use of alpha codes in upper or lower case (converts to upper)
- Corrected problem with disbursement description

Client Inquiry

- Modified trust printout to show type "R" and type "T" separately
- Modified Trust Print-all to start at starting date (previously was ignoring start date and including all transactions)

Client Maintenance

- Modified to make re-opening of files easier (press the F1 key to see the Help file for details)

Close File inquiry

- Modified printout to include A/R interest records

Fee Billing

- Modified to correctly process anticipated disbursements posted on multiple bills for the same client in the same posting batch
- Corrected problem where operator could enter a fee bill, exit the fee bill program then go back in and unmark transactions
- Corrected problem where anticipated disbursement description was not being saved
- Modified so that the default date is the last date entered during posting batch, including if you exit fee billing without posting then return to enter more bills

Firm Cheques

- Modified to only allow 35-character payee as that is all that currently prints on cheques
- Modified to default to the correct date if changed

Firm Receipts

- Corrected problem with blank disbursement code when posting a firm receipt to pay W.I.P. disbursements
- Modified Print Receipts option so that program will memorize last setting – some clients print receipts for all entries

GST Reports

- Modified to facilitate new A/R Write-off program

Interest on Disbursements

- Modified to include disbursements posted through Accounts Payable

PST Write-offs Report

- Modified to work with new A/R Write-offs

Remote Time Update

- Modified to include a longer description from files being processed

Remote Disbursement Update

- Corrected problem where last digit of phone number was not included in description for some phone systems

Trust Cheques

- Modified to only allow 35-character payee as that is all that currently prints on cheques
- Modified to display larger amounts
- Modified to default to the date from last entry posted rather than from the first entry
- Modified bank pick list to include bank name as well as G/L account number and amount available

W.I.P. Aging Report

- Modified to age based on date of report instead of system date.

New Bill Generator 4.6!

A number of new features and modifications have been added to the new Bill Generator 4.6! See page 6 for installation details.

These new features and modifications can also be taken advantage of in the new MultiBill Generator 4.6. If you are a current MultiBill Generator user, you will have received a separate instruction document for you to refer to for the installation of the new MultiBill Generator 4.6. For purchase details for MultiBill Generator 4.6, please contact your local ESILAW distributor or call / email our sales department at 1-800-663-4545 / sales@esilaw.com.

Some of the new and revised features include:

- Bills can now be produced with a summary of disbursements by code (as in previous version) or with the disbursement details listed out separately on the bill
- Bills created in Microsoft Word can now be placed in one document or in separate documents
- Bill Generator has also been modified to work with WordPerfect 10
- Modified to use new province field when necessary
- Revised online Help file (activated by pressing the F1 key when running Bill Generator)

New TimeTracker 4.6!

For those of you who are currently using our TimeTracker program (and for those who are interested in a reliable and user-friendly time tracking software module), we are proud to announce the launch of the new TimeTracker Version 4.6! TimeTracker 4.6 has been re-written and now includes a number of new features and runs and loads much faster than previous versions.

If you are a current TimeTracker user you will have received a separate instruction document for you to refer to for the installation of the new TimeTracker 4.6. For purchase details, please contact your local ESILAW distributor or call / email our sales department at 1-800-663-4545 / sales@esilaw.com.

Some of the new features include:

- Color coded client name and number (optional) to alert you if a client is overdue (light yellow if 30 days, green if 60 days, cyan if 90 days and light red if 120 and over)
- An inquiry program that is now identical to the new inquiry program in ESILAW
- The ability to “enlarge descriptions” in the inquiry program so that long time descriptions can easily be read on-screen
- The ability to print or view client details with the color coded alert system as described above
- A new transaction viewing grid that allows you to sort the entries by date, lawyer initials, billing type and also by reference (invoice) if viewing A/R entries.